

***Barack Obama Green Charter High School  
Board of Trustees – Regular Meeting***

Wednesday , April 25, 2018  
6:30 PM

**MEETING MINUTES**

**Call to order by Board President and Roll Call:**

**Time: 6:37**

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
Present		X	X	X
Absent				
LA/ED				

**Open Public Meeting Act Statement**

“This meeting is held in accordance with NJ Public Law 1975 c. 231, the Open Public Meetings Law, by publishing a legal notice in the NJ Advance Media-Legal Ads.”

**Public Agency Compliance Statement:**

“If any contracts were awarded this meeting or prior to the next meeting of the Barack Obama Green Charter High School, the awarded company/firm will be required to comply with the requirements of Public Law 1975, c.127”

**Public Comment Statement:**

“The Board welcomes public comment on educational and school issues. All comments should be directed to the Board President. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Matters should only be brought to the Board of Trustees, once all avenues within the administrative chain of command of the school have been exhausted. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given five minutes, with a total of thirty minutes set asked for public participation in this portion of the meeting”.

**Pledge of Allegiance**

## Approval of Agenda

Motion to approve the Agenda as presented.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>				X
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## Approval of Meeting Minutes

Motion to accept the meeting minutes from the 3/28/18 general meeting.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## FINANCE

*The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line item account abs encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-211(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Treasurer's Report.*

Motion for approval and ratification of expenditures for the month of April 2018 and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>			X	
2nd				X
Aye		X	X	X
Nay				
Abstain				

Motion to approve the payroll for March 31th and April 15th.

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>				X
2nd		X		
Aye		X	X	X
Nay				
Abstain				

Motion to approve the Board Secretary's report for March.

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X	
2nd				X
Aye		X	X	X
Nay			X	
Abstain				

Motion to approve the Treasurer's report for March.

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X	
2nd				X
Aye		X	X	X
Nay				
Abstain				

## **PRESENTATION BY HEAD OF SCHOOL/PRINCIPAL'S REPORT**

<b>Report</b>	<b>April</b>	<b>March</b>
<b>Harassment, Intimidation &amp; Bullying Report</b>	<b>0</b>	<b>0</b>
<b>Suspension Report</b>	<b>0</b>	<b>9</b>
<b>Emergency Preparedness Drills</b>	<b>2</b>	<b>2</b>
<b>Student Enrollment</b>	<b>237</b>	<b>237</b>

## NEW BUSINESS

Motion to approve the Revised Lease Agreement for 3 NEW copiers from Duplitrion for the 2018-2019 SY.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## Printer Lease Agreement

Motion to approve the Suplitrion Service Maintenance Agreement for the monthly allowance of 35,000 B&W and 2,000 Color Copies per month.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## School Trips

Advisor	Grade	Location	Date/Time	Cost
Orlando O'Neill	9-12	Ripley's Believe It or Not! 235 West 42nd Street, New York, NY 10036	5/25/18	\$310

Motion to approve the scheduled trips as presented.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>			X	
2nd				X
Aye		X	X	X
Nay				
Abstain				

## Staff Professional Development

Employee	Workshop/ Conference	Date	Cost	Rationale
Kadeer Porter	Communicating with Tact and Professionalism Seminar	6/11-12 or 7/16- 17	\$299	The purpose of this seminar is to strengthen speaking, writing and interpersonal communication skills, increase effectiveness, impact and productivity. Kadeer will lead an in-house PD for staff in preparation of the SY2018/19.
Joan Orimaco	NJASBO Annual Conference	6/6-8/18	Not to exceed \$750	The 3 day conference with over 20 workshops and will provide the latest updates of laws,etc in the school system.  Completion of Training to obtain School Business Administrator Certification
	NJASBO Completion of Mentoring for Permanent Certificate SBA	4/14/18	\$2000.00	
Jennifer Lippe	LGBTQ Legal Rights Worshop	5/10/18	\$150	This workshop will address LGBTQ legal rights with an in-depth discussion of student and staff issues, provide a legal framework and best practices for addressing students who resist gender identity labels, and therefore do not identify as either male or female, or do not consistently identify with one gender.  It is designed to assist school leaders with proactively promoting a school climate that is accepting of all students, regardless of sexual orientation or gender identity.
Irene Mendoza	Middle/High	4/19/18	Free	The session introduced

& Claire Philistin	School Character Education			character education lessons on topics such as self-esteem, making choices, dealing with feelings, exploring the issues of stereotypes and honoring each other.
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Motion to approve the Professional Development as presented in the PD Chart.

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## BOARD COMMITTEE REPORTS

### PERSONNEL

- **All Staff**

Motion to approve the 2018/19 renewal hire list at the rate of pay indicated by employee. (this reflects previously approved pay scale).

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X	
2nd				X
Aye		X	X	X
Nay				
Abstain				

Motion to approve the 2018/19 Non-renewal hire list as presented.

	<b>Vacancy</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X	
2nd		X		
Aye		X	X	X
Nay				
Abstain				

## BOARD POLICIES

**First read of the updated Harassment, Intimidation and Bullying Policy (effective July 1, 2018)**

**Second read and approval of the Standard Operating Procedures for the Purchasing Manual**

Motion to approve the Standard Operating Procedures for the Purchasing Manual as presented.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>				X
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## REMARKS FROM THE PUBLIC

### Community Forum

The opportunity for public comment on Agenda items only will be provided at every meeting where action items are scheduled for Board of Trustee consideration. A speaker will indicate the specific agenda item, by resolution number, that will be addressed and will have a total time limit of 5 minutes, remaining specific to the indicated resolution.

Failure to remain on the specific agenda item, as determined by the presiding officer, will result in the speaker forfeiting the balance of time and the right to continue to address the Board of Education.

A community forum will be a maximum of thirty (30) minutes in length unless there are unusual circumstances.

**Public Comment:**  
**EXECUTIVE SESSION**

**Start Time: 7:05**

**End Time: 7:06**  
**Time in: 6:46**

**RETURN TO PUBLIC SESSION**

**Time out: 7:04**

## NEW BUSINESS

Motion to approve Nu-Way Concessions as food vendor for school year 2018/19.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

**Motion to approve Tamika Pollins as a check signer on all accounts with Wells Fargo Bank.**

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>				X
2 <sup>nd</sup>			X	
Aye		X	X	
Nay				
Abstain				

**ADJOURNMENT**

**Time: 7:09**

Motion to adjourn the meeting.

	Vacancy	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2 <sup>nd</sup>			X	
Aye		X	X	X
Nay				
Abstain				

*Certified by:*



*Deborah A. Pontoriero*

*Board Secretary*