

# ***Barack Obama Green Charter High School Board of Trustees – Regular Meeting***

Wednesday , March 28, 2018  
6:30 PM

## **MEETING MINUTES**

**Call to order by Board President and Roll Call:**

**Time: 6:30pm**

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
Present		X	X	
Absent	X			
LA/ED				X

### **Open Public Meeting Act Statement**

“This meeting is held in accordance with NJ Public Law 1975 c. 231, the Open Public Meetings Law, by publishing a legal notice in the NJ Advance Media-Legal Ads.”

### **Public Agency Compliance Statement:**

“If any contracts were awarded this meeting or prior to the next meeting of the Barack Obama Green Charter High School, the awarded company/firm will be required to comply with the requirements of Public Law 1975, c.127”

### **Public Comment Statement:**

“The Board welcomes public comment on educational and school issues. All comments should be directed to the Board President. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Matters should only be brought to the Board of Trustees, once all avenues within the administrative chain of command of the school have been exhausted. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given five minutes, with a total of thirty minutes set aside for public participation in this portion of the meeting”.

### **Pledge of Allegiance**

### **Approval of Agenda**

Motion to approve the Agenda as presented.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## Approval of Meeting Minutes

Motion to accept the meeting minutes from the 2/20/18 general meeting.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to accept the meeting minutes from the 3/1/18 emergency meeting.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

## FINANCE

*The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line item account abs encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-211(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Treasurer's Report.*

Motion for approval and ratification of expenditures for the month of March 2018 and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		

2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to approve the payroll for February 28th and March 15th.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to approve the Board Secretary's report for February.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to approve the Treasurer's report for February.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to approve the budget, budget narrative and cash flow for 2018.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to approve adjusted line item transfer budget as presented.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd			X	
Aye		X	X	X
Nay				
Abstain				

Motion to accept the Corrective Action Plan as presented for the audit finding for net cash resources exceeding three month's average expenditures by \$5,810.50 from 2016-2017 as identified by the Department of Agriculture, Child Nutrition Program.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>				X
2nd		X		
Aye		X	X	X
Nay				
Abstain				

Motion to accept the Corrective Action Plan as presented for the audit finding for B-5 did not report cost of goods sold for program food separately and a statement regarding same must be included in the AMR as identified by the Department of Agriculture, Child Nutrition Program.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

Motion to transfer \$250,000 from fund balance to general fund to cover line items 11-190-100-610 (Instructional Supplies), 11-000-230-590 (Other Purchased Services), and 11-000-291-270 (Health Benefits).

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>				X
2nd		X		
Aye		X	X	X
Nay				
Abstain				

## PRESENTATION BY HEAD OF SCHOOL/PRINCIPAL'S REPORT

<b>Report</b>	<b>March</b>	<b>February</b>
<b>Harassment, Intimidation &amp; Bullying Report</b>	<b>0</b>	<b>0</b>
<b>Suspension Report</b>	<b>9</b>	<b>0</b>
<b>Emergency Preparedness Drills</b>	<b>2</b>	<b>2</b>
<b>Student Enrollment</b>	<b>240</b>	<b>240</b>

## **NEW BUSINESS**

Motion to approve BOGCHS's standard employment contracts as presented.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

Motion to approve BOGCHS's updated Job descriptions as presented.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

Motion to approve BOGCHS's revised 2017-2018 SY calendar as presented.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>				X
2nd		X		
Aye		X	X	X
Nay				
Abstain				

## **School Trips**

<b>Advisor</b>	<b>Grade</b>	<b>Location</b>	<b>Date/Time</b>	<b>Cost</b>
Stephany Reyes	9-12 (10 students)	Union County College Cranford	3/15/18 9:30am-3:30pm	Free
Jennifer Laster	10th (8-10 students)	Shoprite (Piscataway, NJ)	4/21-22/18 or 4/28-29/18	Free

Motion to approve the scheduled trips as presented.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

### **School Athletics**

Motion to approve the BOGCHS's Golf team schedule for the SY 2017-2018.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

### **Staff Professional Development**

<b>Employee</b>	<b>Workshop/Conference</b>	<b>Date</b>	<b>Cost</b>	<b>Rationale</b>
Kadeer Porter	Leadership Seminar	3/12/18-3/14/18	Free	Kadeer will be working to help prepare for the upcoming school renewal, attending a 3 day leadership seminar hosted by Jim Penderson.
Joan Orimaco	CDK Workshop	5/10/18	Free	Attendees will be reviewing year-end procedures as well as being updated with new

				program changes.

Motion to approve Professional Development Trainings as presented:

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

### Facility Use

Motion to approve the request of the Omega Psi Phi Fraternity to use the BOGCHS cafeteria every Sunday (4/1,8,15,22,29/18) during the month of April to house their Youth Group Meetings from 1:00pm-3:00pm..

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

## BOARD COMMITTEE REPORTS

### PERSONNEL

- **Non-Certificated**

Motion to eliminate the position of Director of Operations.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

Motion to eliminate the position of School Mission Liaison.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>

1 <sup>st</sup>				
2nd				
Aye				
Nay				
Abstain				

## **BOARD POLICIES**

**First read of the Standard Operating Procedures for the Purchasing Manual**

**Second Reading and approval of Policy Number 2130 - Principal Evaluation**

**Second Reading and approval of Policy Number 2130 - Principal Evaluation Regulation**

**Second Reading and approval of Policy Number 2131 - Lead Person**

**Second Reading and approval of Policy Number 4115 - Supervision**

**Second Reading and approval of Policy Number 4116 - Evaluation**

**Second Reading and approval of Policy Number 4116 - Teaching Staff Evaluation**

**Second Reading and approval of Policy Number 4131 - Staff Development: Inservice Education/Visitations/Conferences**

**Second Reading and approval of Policy Number 4131/4131.1 Standard for Professional Learning and Professional Standards for Teachers and School Leaders**

**Second Reading and approval of Policy Number 5000 - Accidents**

**Second Reading and approval of Policy Number 5002 - Drugs, Alcohol, Steroids, and Tobacco Policy.**

**Second Reading and approval of Policy Number 5141 - Sports Related Concussion and Head Injury**

**Second Reading and approval of Policy Number 6171.3 - Title I - Improving Academic Achievement and Parent and Family Engagement**

Motion to approve all Second reads as presented above.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>
1 <sup>st</sup>				X
2nd		X		
Aye		X	X	X
Nay				



Abstain				
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Motion to accept Mr. Clinton Hall's resignation as Barack Obama Green Charter High School's Board President/General Member effective 3/29/2018 .

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>		X		
2nd				X
Aye		X	X	X
Nay				
Abstain				

## REMARKS FROM THE PUBLIC

### Community Forum

The opportunity for public comment on Agenda items only will be provided at every meeting where action items are scheduled for Board of Trustee consideration. A speaker will indicate the specific agenda item, by resolution number, that will be addressed and will have a total time limit of 5 minutes, remaining specific to the indicated resolution.

Failure to remain on the specific agenda item, as determined by the presiding officer, will result in the speaker forfeiting the balance of time and the right to continue to address the Board of Education.

A community forum will be a maximum of thirty (30) minutes in length unless there are unusual circumstances.

**Public Comment:**  
**EXECUTIVE SESSION**

**Start Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**Time in:** \_\_\_\_\_

**RETURN TO PUBLIC SESSION**

**Time out:** \_\_\_\_\_

**NEW BUSINESS**  
**ADJOURNMENT**

**Time:**

Motion to adjourn the meeting.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Denise Simmons
1 <sup>st</sup>				X
2nd		X		
Aye		X	X	X
Nay				
Abstain				

*Certified by:*

A handwritten signature in black ink, appearing to read 'Deborah A. Pontoriero', written over a horizontal line.

*Deborah A. Pontoriero*

*Board Secretary*