

***Barack Obama Green Charter High School***  
***Board of Trustees – Regular Meeting***

Wednesday , May 16, 2018  
6:30 PM

**MEETING MINUTES**

**Call to order by Board President and Roll Call:**

**Time: 6:30pm**

|         | <b>Vacancy</b> | <b>Tamika Pollins</b> | <b>Gregory Hambric</b> | <b>Denise Simmons</b> |
|---------|----------------|-----------------------|------------------------|-----------------------|
| Present |                | X                     | X                      | X                     |
| Absent  |                |                       |                        |                       |
| LA/ED   |                |                       |                        |                       |

**Open Public Meeting Act Statement**

“This meeting is held in accordance with NJ Public Law 1975 c. 231, the Open Public Meetings Law, by publishing a legal notice in the NJ Advance Media-Legal Ads.”

**Public Agency Compliance Statement:**

“If any contracts were awarded this meeting or prior to the next meeting of the Barack Obama Green Charter High School, the awarded company/firm will be required to comply with the requirements of Public Law 1975, c.127”

**Public Comment Statement:**

“The Board welcomes public comment on educational and school issues. All comments should be directed to the Board President. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Matters should only be brought to the Board of Trustees, once all avenues within the administrative chain of command of the school have been exhausted. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given five minutes, with a total of thirty minutes set asked for public participation in this portion of the meeting”.

**Pledge of Allegiance**

## Approval of Agenda

Motion to approve the Agenda as presented.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

## Approval of Meeting Minutes

Motion to accept the meeting minutes from the 4/25/18 general meeting.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

## FINANCE

*The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line item account abs encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-211(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Treasurer's Report.*

Motion for approval and ratification of expenditures for the month of May 2018 and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve the payroll for April 30th and May 15th.

|                 | <b>Vacancy</b> | <b>Tamika Pollins</b> | <b>Gregory Hambric</b> | <b>Denise Simmons</b> |
|-----------------|----------------|-----------------------|------------------------|-----------------------|
| 1 <sup>st</sup> |                | X                     |                        |                       |
| 2nd             |                |                       | X                      |                       |
| Aye             |                | X                     | X                      | X                     |
| Nay             |                |                       |                        |                       |
| Abstain         |                |                       |                        |                       |

Motion to approve the Board Secretary's report for April.

|                 | <b>Vacancy</b> | <b>Tamika Pollins</b> | <b>Gregory Hambric</b> | <b>Denise Simmons</b> |
|-----------------|----------------|-----------------------|------------------------|-----------------------|
| 1 <sup>st</sup> |                | X                     |                        |                       |
| 2nd             |                |                       | X                      |                       |
| Aye             |                | X                     | X                      | X                     |
| Nay             |                |                       |                        |                       |
| Abstain         |                |                       |                        |                       |

Motion to approve the Treasurer's report for April.

|                 | <b>Vacancy</b> | <b>Tamika Pollins</b> | <b>Gregory Hambric</b> | <b>Denise Simmons</b> |
|-----------------|----------------|-----------------------|------------------------|-----------------------|
| 1 <sup>st</sup> |                | X                     |                        |                       |
| 2nd             |                |                       | X                      |                       |
| Aye             |                | X                     | X                      | X                     |
| Nay             |                |                       |                        |                       |
| Abstain         |                |                       |                        |                       |

## **PRESENTATION BY HEAD OF SCHOOL/PRINCIPAL'S REPORT**

| <b>Report</b>   | <b>May</b> | <b>April</b> |
|---|------------|--------------|
| <b>Harassment, Intimidation<br/>&amp; Bullying Report</b> | <b>0</b>   | <b>0</b>     |
| <b>Suspension Report</b>                                  | <b>0</b>   | <b>9</b>     |
| <b>Emergency Preparedness<br/>Drills</b>                  | <b>2</b>   | <b>2</b>     |
| <b>Student Enrollment</b>                                 | <b>237</b> | <b>237</b>   |

## NEW BUSINESS

Motion to approve service agreement between Barack Obama Green Charter High School and New Jersey Charter School Education Partnership for the 18-19 SY.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve the Tuition Agreement contract for the 18-19 SY between Barack Obama Green Charter High School and Union County Vocational-Technical School.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve Jon Vaneekhoven to attend the Engineering Your World training as presented.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve John Prudente to attend the mandatory School Safety training 5/11/18. It will be considered a School Business Day.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to appoint Joan Orimaco as the Purchasing Agent / Official for the 2018/2019 School Year.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

### School Trips

| Advisor            | Grade | Location        | Date/Time | Cost |
|--------------------|-------|-----------------|-----------|------|
| Jill<br>Comerchero | 9-12  | Kean University | 6/4/2018  | Free |

Motion to approve the scheduled trips as presented.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

### School Event

Motion to approve the Student Council end of year party being held 6/1/18 from 6pm-8pm.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

### Staff Professional Development

| Employee | Workshop/<br>Conference | Date | Cost | Rationale |
|----------|-------------------------|------|------|-----------|
|----------|-------------------------|------|------|-----------|

|                |  |        |      |   |
|----------------|--|--------|------|---|
| John Prudente  | Security Conference                                    | 6/1/18 | Free | The conference focuses on strategies and enhancements that schools may consider to bolster safety.  |
| Jennifer Lippe | Special Education Training/Meeting for Charter Schools | 6/5/18 | Free | This training/meeting will be conducted to review the specific procedures for requesting services and communicating with the ESCNJ office as well as various special education topics and concerns. |
|                |  |        |      |   |
|                |  |        |      |   |

Motion to approve the Professional Development as presented in the PD Chart.

|                 | <b>Vacancy</b> | <b>Tamika Pollins</b> | <b>Gregory Hambric</b> | <b>Denise Simmons</b> |
|-----------------|----------------|-----------------------|------------------------|-----------------------|
| 1 <sup>st</sup> |                | X                     |                        |                       |
| 2nd             |                |                       | X                      |                       |
| Aye             |                | X                     | X                      | X                     |
| Nay             |                |                       |                        |                       |
| Abstain         |                |                       |                        |                       |

## BOARD COMMITTEE REPORTS

### PERSONNEL

- **Non-Certified**

Motion to hire Yasmin Griffin to teach a summer credit recovery course from 7/9/18 to 8/2/18 for the total amount of \$2,000.

|                 | <b>Vacancy</b> | <b>Tamika Pollins</b> | <b>Gregory Hambric</b> | <b>Denise Simmons</b> |
|-----------------|----------------|-----------------------|------------------------|-----------------------|
| 1 <sup>st</sup> |                | X                     |                        |                       |
| 2nd             |                |                       | X                      |                       |
| Aye             |                | X                     | X                      | X                     |
| Nay             |                |                       |                        |                       |
| Abstain         |                |                       |                        |                       |

Motion to hire Davina Campbell-Washington to teach a summer credit recovery course from 7/9/18 to 8/2/18 for the total amount of \$2,000.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve the resignation of Felice Jones, Physical Education, contract ending date June 30, 2018.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

- **Certified**

Motion to hire Dana Giroux as the Guidance Counselor for the SY 18-19 with the salary of \$55,000.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to hire Davina Campbell-Washington as a Mathematics Teacher for the SY 18-19 with the starting salary of \$48,000.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve \$57,000 as the salary for Jill Comerchero for the SY 18-19.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

## BOARD POLICIES

**First read of the updated Parent-Student Handbook.**

**First read of the Suicide and Self-Destructive Behavior Policy.**

**Second read and approval of the updated Harassment, Intimidation and Bullying Policy.**

Motion to approve the updated Harassment, Intimidation and Bullying Policy.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

## REMARKS FROM THE PUBLIC

### Community Forum

The opportunity for public comment on Agenda items only will be provided at every meeting where action items are scheduled for Board of Trustee consideration. A speaker will indicate the specific agenda item, by resolution number, that will be addressed and will have a total time limit of 5 minutes, remaining specific to the indicated resolution.

Failure to remain on the specific agenda item, as determined by the presiding officer, will result in the speaker forfeiting the balance of time and the right to continue to address the Board of Education.

A community forum will be a maximum of thirty (30) minutes in length unless there are unusual circumstances.

**Public Comment:**

**Start Time:**

**End Time:**

**EXECUTIVE SESSION**

**Time in:**



**RETURN TO PUBLIC SESSION****Time out:****NEW BUSINESS**

Motion to approve Nu-Way Concessions as food vendor for school year 2018/19.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

Motion to approve PTO payout for the the amount of \$8,500 to be paid on May 30, 2018.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

**ADJOURNMENT****Time:7:00PM**

Motion to adjourn the meeting.

|                 | Vacancy | Tamika Pollins | Gregory Hambric | Denise Simmons |
|-----------------|---------|----------------|-----------------|----------------|
| 1 <sup>st</sup> |         | X              |                 |                |
| 2nd             |         |                | X               |                |
| Aye             |         | X              | X               | X              |
| Nay             |         |                |                 |                |
| Abstain         |         |                |                 |                |

*Certified by:*



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*Deborah A. Pontoriero*

*Board Secretary*