



Barack Obama Green Charter High School
35 Watchung Ave. Plainfield NJ 07060

**BARACK OBAMA GREEN CHARTER HIGH SCHOOL
BOARD OF TRUSTEES
MINUTES OF THE MEETING
35 Watchung Ave
Plainfield, NJ 07060
February 15, 2017
7:00pm**

CALL TO ORDER

Mr. Hall called the meeting at 7:11 pm.

Meeting of The Barack Obama Green Charter High School is being convened with adequate notice. Notice of this meeting has been posted in places of public gathering, the school, Star Ledger, and the school website.

ROLL CALL:

PRESENT

Mr. Hall

Mr. Hambric

Ms. Pollins

Mr. Pressler

Ms. Simmons

ABSENT

Dr. Flores

Additionally present at said meeting were Mr. Steven King, Chief Executive Officer, Ms. Bima Baje, School Business Administrator and Iveliz Morales, Board Recording Secretary.



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The Board reviewed the minutes from the February 15, 2017 meeting. A motion to approve the minutes for February 15, 2017 was made by Ms. Pollins and seconded by Mr. Pressler.

Movement of the Board to reside into Closed Session at: 7:30 pm for Personnel Matters.

A motion to move the Board of Trustees into Closed Session was made by Mr. Pressler. This motion was seconded by: Ms. Pollins, and All in Favor by: The Barack Obama Green Charter High School Board of Trustees.

RESOLVED, The Barack Obama Green Charter High School Board of Trustees has agreed to move into Closed Session to discuss Confidential Matters. All matters of the Closed Session of the Board are CONFIDENTIAL and will remain as such until CONFIDENTIALITY is no longer needed.

Movement of the Board of Trustees to return to Open Session: At 7:45 pm a motion to return the Board of Trustees into Open Session was made by Mr. Hall. This motion was seconded by Ms. Pollins and All in Favor by The Barack Obama Green Charter High School Board of Trustees.

COMPLIANCE

The School Leader will follow up with Strauss Esmay to ensure school policies are being updated.

FINANCE

The Finance Committee will be meeting in the following week to resolve the 60/40 split

SCHOOL OPERATION

MARKETING/FUND RAISING

None



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SCHOOL HEALTH & SAFETY

None

FISCAL

Ms. Bima Baje presented the Board Secretary's Report and other fiscal reports for the month ending January 31, 2017. The Board accepted the fiscal reports as follows:

Bills and Claims

Bills and Claims thru February 2, 2017 \$ 355,042.21

PERSONNEL

None

OLD BUSINESS

RESOLUTIONS

- **Resolution 2017-02-01 Be It Resolve**, that the Board of Trustees of BOGCHS, accepts the report of the School Business Administrator and approves the payroll and the payment of bills and claims as follows:

Bills and Claims thru February 2, 2017 \$355,042.21



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- **Resolution 2017-02-02 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the Board Secretary's Report for the month ending January 31, 2017.
- **Resolution 2017-02-03 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the Treasurer's Report for the month ending January 31, 2017.
- **Resolution 2017-02-04 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby accepts the Budget Transfer for the month ending January 31, 2017.
- **Resolution 2017-02-05 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the revised budget to reflect October 15th enrollment with the understanding that it is out of the 60/40 agreement and that the Finance Committee will meet to resolve this split.
- **Resolution 2017-02-06 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the SEMI Waiver Submission for 2017-2018.
- **Resolution 2017-02-07 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves Form 990.
- **Resolution 2017-02-08 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the Corrective Action Plan for 2016.

Administrative

- **Resolution 2017-02-09 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the Grant Writing professional development training (PD) for Mr. Kelly, Mr. King, and Kadeer in



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New York, NY. The PD will be held on 2/14 from 1pm-2:30pm. There is no cost associated with this event. The training is focused on writing proposals to help the school increase grant revenue.

- **Resolution 2017-02-10 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the addition of April 7th to Spring break. It went unnoticed that the week that was previously approved included Good Friday.
- **Resolution 2017-02-11 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the purchase of a MacBook Pro for Mr. Wolf for \$1,800. He currently does not have a working device that will allow him to work remotely. The principal wishes to purchase a Macbook pro with service plan.

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| ACCT: 11-000-230-600 | Line Item: | Beginning Balance: 4,839.71 | Ending Balance: 3039.71 |
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- **Resolution 2017-02-12 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the request for a stipend position of the Advisory Coordinator for the 2016-2017 school year. This position will pay \$4,000 which will be taken from Title 3. The Advisory Coordinator will continue the development of the BOGCHS Advisory Program. Including:
 - a) Meetings with consultant to establish advisory calendar, design/review upcoming activities, ensuring each aligns to the school's mission and ultimately supports school initiatives (*i.e. Postsecondary Envisioning/Planning; Community Building, Social Emotional Development, Academic Review & Advisement*)
 - b) Facilitate the development of the ACT (Advisory Coordinating Team) to assist with the organization and fine tune advisory activities (*i.e.*, trips,



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- drives, competitions) and to address the needs specific to each grade level.
- c) Conduct regular Advisors' meetings to turnkey developed lessons/activities, support impact and gain feedback for future advisory sessions.

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| ACCT: 11-000-240-110 | Line Item: | Beginning Balance: 0 transfer from 11-140-100-101 4,000 | Ending Balance: 0 |
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- **Resolution 2017-02-13 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the request for a stipend position of a Math Student Support and Lab Coach for the 2016-2017 school year. The Math Support and Lab Coach will identify students who, based on their grade level assessments results (*e.g. classroom, standard-based [PARCC], adaptive interim [MAP]*) or other measures of progress, fall in the lower third of performance in Math. This position will pay a stipend amount of \$5, 000.

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| ACCT: 11-000-240-110 | Line Item: Stipend | Beginning Balance: 0 Transfer from 11-140-100-101 5000 | Ending Balance: 0 |
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- **Resolution 2017-02-14 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the request for Lee Best, Guidance Counselor, to attend the Dream Deferred Conference in Washington, DC from March 20-21, 2017. The cost for this event is \$485 which will be paid through the Title 2A account. A Dream Deferred: the future of African American Education is a conference for educational professionals who want to make a difference for African American students. The goal of the conference is to provide innovative approaches that positively impact African American students and families.

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| ACCT: 11-190-100-890 | Line Item: | Beginning Balance: 4788.84 | Ending Balance: 4303.84 |
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- **Resolution 2017-02-15 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves a dance to be held at BOGCHS on February 17, 2017. The class of 2017 wishes to host the dance from 7- 11 pm. The funds raised will go towards the senior class fund that is designed to absorb cost associated with senior activities.
- **Resolution 2017-02-16 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves a dance to be held at BOGCHS on April 6, 2017. The class of 2017 wishes to host the dance from 7- 11 pm. The funds raised will go towards the senior class fund that is designed to absorb cost associated with senior activities.
- **Resolution 2017-02-17 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves a fashion show to be held at BOGCHS on May 5, 2017. The class of 2017 wishes to host the show from 6- 11 pm. The funds raised will go towards the senior class fund that is designed to absorb cost associated with senior activities.
- **Resolution 2017-02-18 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves BOGCHS to participate in a virtual job fair to be held on February 4, 2017. Charter Careers New Jersey will be having a Virtual Job Fair that will provide teaching candidates with free access to the top charter schools in New Jersey. Registration for this event is \$100. Reimburse for expense for previously approved event.

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| ACCT: 11-190-100-890 | Line Item: | Beginning Balance: 4,788.84 | Ending Balance: 4,678.84 |
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- **Resolution 2017-02-19 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the registration for the Education Career Fair. The registration for this event is \$75.00 per organization for up to two representatives. The career fair will be held on March 30, 2017. The final deadline for registration is March 23rd.

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| ACCT: 11-000-230-590 | Line Item: | Beginning Balance: 2316.24 | Ending Balance: 2,241.64 |
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- **Resolution 2017-02-20 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the registration for the Teacher Educators Exchange (Career Fair). This event will be used to meet and interview potential teaching candidates. The cost of registration is \$50.00 per school for up to two representatives with one table. The Center of Pedagogy and CEHS Services at Montclair State University will be hosting their annual Educators Exchange on Tuesday, April 4, 2017. This event provides a valuable resource for the Barack Obama Green Charter High School. This event will allow us to interact and screen potential hires. In addition students will gain real life interview and job search experience.

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| ACCT: 11-000-230-590 | Line Item: | Beginning Balance: 2241.64 | Ending Balance: 2191.64 |
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- **Resolution 2017-02-21 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the purchase of marketing supplies such as pens, notepads, keychains, and hand sanitizers with the school's logo and name on it in order to give to attendees at various recruitment events.



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The items will be purchased from Positive Promotions and the cost will not exceed \$500.00.

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| ACCT: 11-000-230-600 | Line Item: | Beginning Balance: 5,989.71 | Ending Balance: 5,489.71 |
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- **Resolution 2017-02-22 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the purchase of postcards from Postcardmania to aid in the recruitment and enrollment process for the 2017-2018 academic year. The cost will not to exceed \$650.00.

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| ACCT: 11-000-230-600 | Line Item: | Beginning Balance: 5,489.71 | Ending Balance: 4,839.71 |
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Personnel

- **Resolution 2017-02-23 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the stipend for Mr. Kasiame Maasaiyah as Math Student Support and Lab Coach in the amount of \$5,000.

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| ACCT: 11-000-240-110 | Line Item: | Beginning Balance: 0 Transfer from 11-140-100-101 5000 | Ending Balance: 0 |
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- **Resolution 2017-02-24 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the stipend for Mr. Kasiame Maasaiyah as Advisory Coordinator in the amount of \$4,000.



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| ACCT: 11-000-240-110 | Line Item: | Beginning Balance: 0 Transfer from 11-140-100-101 4000 | Ending Balance: 0 |
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- **Resolution 2017-02-25 Be It Resolved**, that the Board of Trustees of the Barack Obama Green Charter High School hereby approves the hire of Taliah Edwards for the Role of Restorative Justice Liaison with an annual salary of \$25,000, prorated for the remainder of the 2016-2017 school year.

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| ACCT: 11-240-105 | Line Item Support Salaries | Beginning Balance: -1500 Transfer from 11-000-240-213 2000 and 11-000-910-930 10,500 11-00-262-490 1500 | Ending Balance: 0 |
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| Resolutions | Flores | Hall | Hambric | Pollins | Pressler | Simmons | Motion | Second |
|-------------|--------|------|---------|---------|----------|---------|----------|---------|
| 2017-02-01 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-02 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-03 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-04 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-05 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-06 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-07 | A | X | X | X | X | X | Simmons | Pollins |
| 2017-02-08 | A | X | X | X | X | X | Pressler | Pollins |
| 2017-02-09 | A | X | X | X | X | X | Pollins | Simmons |



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| 2017-02-10 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-11 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-12 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-13 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-14 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-15 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-16 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-17 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-18 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-19 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-20 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-21 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-22 | A | X | X | X | X | X | Pollins | Simmons |
| 2017-02-23 | A | X | X | X | X | X | Pressler | Simmons |
| 2017-02-24 | A | X | X | X | X | X | Pressler | Simmons |
| 2017-02-25 | A | X | X | X | X | X | Pressler | Simmons |

Mr. Pressler motioned to adjourn at 8:15 pm. Said motion was seconded by Ms. Simmons.

Bima B. Baje, MSA,
Board Secretary