

*Barack Obama Green Charter High School*  
*Board of Trustees – Regular Meeting*

Thursday, September 14, 2017  
7:00 PM

**MEETING MINUTES**

**Call to order by Board President and Roll Call:**

**Time: 7:15 pm**

**Roll Call**

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Denise Simmons</b>	<b>Frank Flores</b>
Present	X	X	X	X	
Absent					X
LA/ED					

**Open Public Meeting Act Statement**

“This meeting is held in accordance with NJ Public Law 1975 c. 231, the Open Public Meetings Law, by publishing a legal notice in the NJ Advance Media-Legal Ads.”

**Public Agency Compliance Statement**

“If any contracts were awarded this meeting or prior to the next meeting of the Barack Obama Green Charter High School, the awarded company/firm will be required to comply with the requirements of Public Law 1975, c.127”

**Public Comment Statement**

“The Board welcomes public comment on educational and school issues. All comments should be directed to the Board President. The Board will not entertain personal complaints from school personnel unless the chain of command has been followed, without satisfaction. Matters should only be brought to the Board of Trustees, once all avenues within the administrative chain of command of the school have been exhausted. Furthermore, the Board cannot respond to any complaints from the public directed at any district employee or student, as the Board must protect each employee and each student’s right to privacy.

Those wishing to share comments during this portion of the meeting are asked to state their name and address. Each speaker will be given five minutes, with a total of thirty minutes set asked for public participation in this portion of the meeting”.

**Pledge of Allegiance**

**Approval of Agenda**

Motion to approve the Agenda as presented.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

### Approval of Meeting Minutes

Motion to accept the meeting minutes from the 8/17/17 general meeting.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X			
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

### APPOINTMENT

Motion to remove Frank Flores from the Barack Obama Green Charter High School Board of Trustees due to unacceptable attendance and failure to comply with the State Mandate for the completion of the Code of Ethics.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X		
2nd		X			
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve Parker Urban Greenscapes as the vendor to provide upkeep of the green wall.  
Cost \$101.10 per month totaling \$1,213.20 annually.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve ERATE Advantage LLC as an erate vendor for 2018-2019 school year.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>	X				
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

- AUDIT**

Motion to accept the audit findings for the school year of 2015-2016 presented by Golaris.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>	X				
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

- Comprehensive Annual Financial Report**

Motion to approve the CAFR as presented.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

## FINANCE

*The following financial reports pursuant to N.J.A.C. 6A:23, 11©3 that no line item account abs encumbrances and expenditures which in total exceed the line item appropriate in violation of N.J.A.C 6A23-2.11(a) as certified by the Board Secretary, and pursuant to N.J.A.C. 6A:23-2 11(c)4 that no major account or fund has been over expended in violation of N.J.A.C. 6A:23-02.11 (b) as contained in the Board Secretary's Report, and/or Treasurers Report.*

Motion for approval and ratification of expenditures for the month of August 2017 and approval to pay additional bills as needed between this meeting and the next meeting with a list to be presented for ratification at the next meeting.

Motion to accept the Board Secretary's Reports as presented for August 2017.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X			
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve unpaid bill's list.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Motion to accept the August 30th and September 15th payroll.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X		
2nd					X
Aye	X	X	X		X
Nay					
Abstain					

## PRESENTATION OF HEAD OF SCHOOL/PRINCIPAL'S REPORT

- Harassment, Intimidation & Bullying Report
- Suspension Report
- Emergency Preparedness Drills
- Student Enrollment

	<b>September 2017</b>	
<b>HIB</b>	<b>Zero</b>	
<b>Suspensions</b>	<b>Zero</b>	
<b>Emergency Drills</b>	<b>Lock-Down 9/12</b>	
<b>Enrollment</b>	<b>247</b>	

Motion to approve the HIB Grade Self-Assessment.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

### **Paid Time Off**

Motion to approve the conversion of sick/personal/vacation days to PTO. Personal Time Off (PTO) provides the employee flexibility to use their time off to meet their personal needs, that is not limited to illness, vacation, caring for children, medical/dental appointment, personal business or emergencies. 10 PTO days is provided for 10mos employees and 24 PTO days for 12 mos employees. Unused PTO days will paid to the employees at the end of the school year at a flat rate. PTO days are not accrued to the following school year.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

### **School Events**

Motion to approve the College Fair held at BOGCHS on 10/25/2017.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X		
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve the School Party to be held BOGCHS on 09/29/2017 from 4pm-7pm.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X

Nay					
Abstain					

## School Trips

Motion to approve the school trips listed below.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>					X
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Advisor	Grade	Location	Date/Time	Cost
Ms. Comerchero	10th	Duke Farms	9/20-Full Day	N/A
Ms. Comerchero	11th	Duke Farms	9/21-Full Day	N/A

## Staff Professional Development

Motion to approve Professional Development Trainings listed below.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>			X		
2nd					X
Aye	X	X	X		X
Nay					
Abstain					

Employee	Workshop/ Conference	Date	Cost	Rationale
Joan Orimaco	NJASBO Academy	10/3, 11/2, 11/29 1/9 3/6 5/16	\$200	For newer ABA
Joan Orimaco	Teacher Certification Meeting	9/26	N/A	To get re-acquainted and go over and provide you with information

				regarding the many recent changes to the teacher certification requirements and to go over the new forms and changes to the substitute credentials.
Peter Harrison	Institute for Educational Development	10/23	\$249	The seminar will take place at The Willshire Grand Hotel at 350 Pleasant Valley Way, West Orange, NJ from 8:30am-3:15pm. The seminar is designed to increase engagement/success of students who are unmotivated or struggling. By attending this seminar, Mr. Harrison will be approved for 5 PD hours with prior district approval.
Irene Mendoza/J. Phillip	NJ Physicians Advisory Group	10/27	Free	This seminar discusses the behaviors of early sexual activity. Caldwell University from 8:15am- 3:00pm
Jacqueline Phillip	NJAAP School Health Conference	10/18	\$195	The Palace at Somerset Park Topic Discussed are: Opioid Use, Child Health, Chronic Absenteeism.

## **OPERATIONS UPDATE/INFORMATION**

### **Operations, Buildings and Grounds Report – S. Wolf**

## **BOARD COMMITTEE REPORTS**

## **PERSONNEL**

### **Non-Certificated**

Motion to approve Taliah Edwards overtime pay to provide security for the school dance on 9/29/17 from 5:30pm -10:30 at a rate of \$21 per hour totalling \$105.00.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve Kasai Maasayah as Advisory Coordinator to facilitate the development of the ACT (Advisory Coordinating Team, meeting with Powertools to ensure each program aligns

to the school mission and supports school initiatives and develop lesson plans/activities, support impact and gain feedback for future advisory sessions." This consulting agreement ends in Oct 31, 2017 for \$4,000 a month.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>		X			
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Motion to correct Fatima Muhammad's Salary to reflect \$42,000 for the SY 2017-2018.

Rationale: Typographical error on renewal document presented to the board at the May 2017 meeting.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

### **Certificated**

Motion to accept Lee Best's resignation of school Guidance Counselor.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>			X		
2nd	X				
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve Irene Mendoza as the Substitute Guidance Counselor with a salary of \$40,000 for the SY 2017-2018.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					



Abstain					
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Motion to approve Kira Kranich as a Biology Teacher with a salary of \$57,000 for the SY 2017-2018.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>	X				
2nd					X
Aye	X	X	X		X
Nay					
Abstain					

Motion to approve Claire Philistin as BOGCHS's Social Worker with a salary of \$20,000 for the SY 2017-2018.

	Clinton Hall President	Tamika Pollins	Gregory Hambric	Frank Flores	Denise Simmons
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

## BOARD POLICIES

**First Reading - none at this time.**

## REMARKS FROM THE PUBLIC

### Community Forum

The opportunity for public comment on Agenda items only will be provided at every meeting where action items are scheduled for Board of Trustee consideration. A speaker will indicate the specific agenda item, by resolution number, that will be addressed and will have a total time limit of 5 minutes, remaining specific to the indicated resolution.

Failure to remain on the specific agenda item, as determined by the presiding officer, will result in the speaker forfeiting the balance of time and the right to continue to address the Board of Education.

A community forum will be a maximum of thirty (30) minutes in length unless there are unusual circumstances.

**Public Comment:**

**Start Time:** \_\_\_\_\_

**End Time:** \_\_\_\_\_

**EXECUTIVE SESSION**

**Time in:** \_\_\_\_\_

**RETURN TO PUBLIC SESSION**

**Time out:** \_\_\_\_\_

**NEW BUSINESS**

**ADJOURNMENT**

**Time: 8:30 pm**

Motion to adjourn the meeting.

	<b>Clinton Hall President</b>	<b>Tamika Pollins</b>	<b>Gregory Hambric</b>	<b>Frank Flores</b>	<b>Denise Simmons</b>
1 <sup>st</sup>					X
2nd			X		
Aye	X	X	X		X
Nay					
Abstain					

*Certified by:*



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*Deborah A. Pontoriero*

*Board Secretary*